

## How To: Opt in to an Optional Event

Sometimes the school will offer optional events. *These may have attendee limits* and work on the first in first served basis.

Anytime there is an optional event that your child has been invited to, an alert will show on your dashboard.

Welcome to the Magic P-12 College Portal

Use the links listed for each of your children to explore the portal. Please keep your mobile phone number and email address up to date (Tools > Update My Details). The school will use this to contact you regarding attendance, events, news and more.

**Stephen CORNFOOT**

- Profile (Attendance, Schedule, Reports)
- Send email to Stephen's teachers
- Add Attendance Note (Approved Absence/Late)
- View Academic Reports
- Order Photos

**Euan ABERCROMBIE**

- Profile (Attendance, Schedule)
- Send email to Euan's teachers
- Add Attendance Note (Approved Absence/Late)
- Order Photos
- Book Parent Student Teacher Conference

**My News**

**Order your MSP school photos**  
msp photography You can now order your MSP school photo packs through your Compass portal. Click here to place your order today!

**Opt-In Event Invitations**  
There are 1 opt in event(s) available  
Click here for more information.

**Course Confirmation/School Payments**  
Course confirmation and/or school payments available for completion. Click here to proceed

**Parent Student Teacher Conference**  
2020 Parent Teacher Interviews  
Click here for booking

**Event Consent/Payment Required**  
There is 1 event awaiting your consent and/or payment. Click here for more information

**Attendance: Attendance Note Required**  
Euan was recorded as 'not present' or 'late' without explanation. Click here for more information

**Magic High's School Fete**  
Magic High School's Fete will be on Friday the 6th of November. Get in early to buy your tickets and receive an additional 3 coupons to spend at our fete stalls! Please email Donna Pollard if you would like any further event information :)  
Aug 3rd by Sunil Stiney

When you click the alert, you will be taken to the Events page.

Click the option to expand the list of Opt In events available.

Action Centre Events Volunteering History

Event

**Euan ABERCROMBIE**  
1 events

**Melbourne Zoo**  
Wednesday, December 16th 2020, 8:30 am  
Wednesday, December 16th 2020, 3:25 pm


Awaiting consent and payment Due 09/12/2020 \$50.00 >

+ 1 opt-in event

From the list, click into any events you want your child to attend.

Action Centre   **Events**   Volunteering   History


Upcoming events Upcoming Events ▾

 **Euan ABERCROMBIE**  
2 events

**Remote Expo- Future Careers**  
Wednesday, September 9th 2020, 9:45 am  
Wednesday, September 9th 2020, 11:45 am  
Attending   Due 18/08/2020   \$0.00   >

**Melbourne Zoo**  
Wednesday, December 16th 2020, 8:30 am  
Wednesday, December 16th 2020, 3:25 pm  
Awaiting consent and payment   Due 09/12/2020   \$50.00   >

**Opt in events**

 **Euan ABERCROMBIE**  
1 events

**Rock to Reef 2021 (50 available spaces)**  
Monday, March 15th 2021, 8:00 am  
Saturday, March 20th 2021, 5:00 pm  
Invited   Due 23/10/2020   \$200.00   >

You will see the event details and have the option to decline or accept the invitation.

**Rock to Reef 2021** ✕

Monday, March 15th 2021, 8:00 am - Saturday, March 20th 2021, 5:00 pm

✕ Decline Event
✓ Accept Event

**Description and educative purpose**  
Outdoor Education students will complete the Rock to Reef experience.

**When and where**

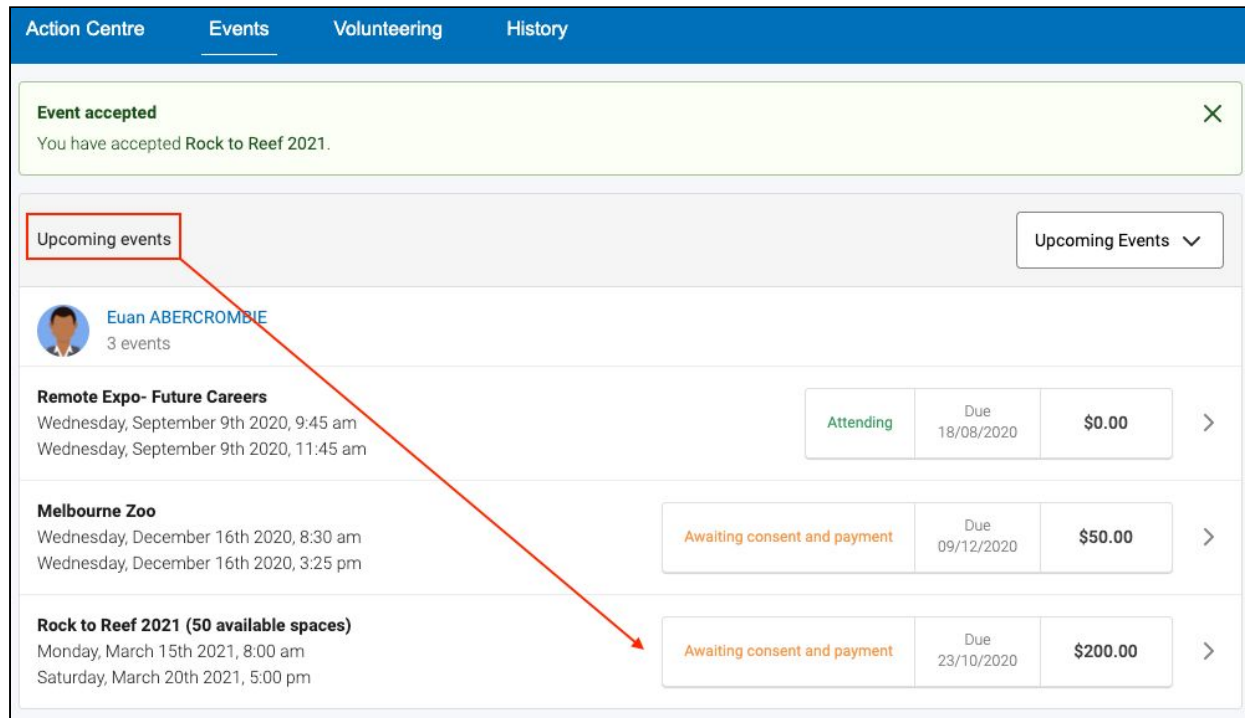
| Location                  | Start                               | Finish                              |
|---------------------------|-------------------------------------|-------------------------------------|
| Rock to Reef (Off Campus) | Monday, March 15th 2021, 8:00 am    | Monday, March 15th 2021, 5:00 pm    |
| Rock to Reef (Off Campus) | Tuesday, March 16th 2021, 8:00 am   | Tuesday, March 16th 2021, 5:00 pm   |
| Rock to Reef (Off Campus) | Wednesday, March 17th 2021, 8:00 am | Wednesday, March 17th 2021, 5:00 pm |
| Rock to Reef (Off Campus) | Thursday, March 18th 2021, 8:00 am  | Thursday, March 18th 2021, 5:00 pm  |
| Rock to Reef (Off Campus) | Friday, March 19th 2021, 8:00 am    | Friday, March 19th 2021, 5:00 pm    |
| Rock to Reef (Off Campus) | Saturday, March 20th 2021, 8:00 am  | Saturday, March 20th 2021, 5:00 pm  |

**Additional details**  
Please Note: - Complete Medical Details or Emergency Contact Numbers only if they differ from details already held on student file.- If this event has a cost and you would like to use your child's CSEF please contact the Money Elves at the office.

**Dress code**  
Neat casual clothing with enclosed footwear.

**Transportation**


If you choose to accept the invitation, it will move from the 'Opt In' section to the 'Upcoming Events' section and show as requiring consent/payment (note, if the event did not require any consent or payment, your child will show as 'Attending' and no further action is required).



**Action Centre**   **Events**   Volunteering   History

**Event accepted** ✕  
You have accepted Rock to Reef 2021.

**Upcoming events** Upcoming Events ▾

 **Euan ABERCROMBIE**  
3 events

|  |                              |                   |          |   |
|--|------------------------------|-------------------|----------|---|
| <b>Remote Expo- Future Careers</b><br>Wednesday, September 9th 2020, 9:45 am<br>Wednesday, September 9th 2020, 11:45 am  | Attending                    | Due<br>18/08/2020 | \$0.00   | > |
| <b>Melbourne Zoo</b><br>Wednesday, December 16th 2020, 8:30 am<br>Wednesday, December 16th 2020, 3:25 pm                 | Awaiting consent and payment | Due<br>09/12/2020 | \$50.00  | > |
| <b>Rock to Reef 2021 (50 available spaces)</b><br>Monday, March 15th 2021, 8:00 am<br>Saturday, March 20th 2021, 5:00 pm | Awaiting consent and payment | Due<br>23/10/2020 | \$200.00 | > |

To secure your child's place, you will then need to click the event and proceed to complete the consent/payment per the usual event process.

When your child's status for the event shows as 'Attending' they have a secured place.

**IMPORTANT:** If you do not proceed to process the consent/payment before 11:59pm on the day you accepted the invitation, your child will no longer be considered an attendee of the event. Their status will revert back to 'invited' and you would need to re-accept the invitation to secure their place in the event. *If there is an attendee limit for the event, being able to re-accept their invitation will only be possible if the maximum attendee limit for that event has not already been reached.*