

## How To: View your child's Learning Tasks

Learning Tasks are used to issue homework, projects and assignments. They can also be used to provide assessment and feedback on work being completed in class.

To view your child's tasks, click the 'Profile' option for that child on your dashboard.



This will take you to their profile page. Click to their 'Learning Tasks' tab. Here you will see their tasks listed.

tuden	Active			
Dashboard	Schedule Learning Tasks Attendance Reports Analytics Insig	hts		
	Show Hidden Ta	sks Group by code Academic Year:	(Currently Relevant)	~
Code	Learning Task	Status 👻	Result	Actions
99 Biology	CAT 1: Evolution by Natural Selection Subject-wide Task   Report: Yes	Due date: No due date Submitted: Pending	-	٩
99 Biology	CAT 2: Excellent Ecosystems Subject-wide Task   Report: Yes	Due date: No due date Submitted: Pending	-	٩
99 Biology	Overall Result Subject-wide Task   Report: Yes	Due date: No due date Submitted: Pending	~	ع
99 English	CAT 1: Text response - Holes Subject-wide Task   Report: Yes	Due date: 27/03/20 04:00 PM Submitted: 💪 Received Late	-	2
99 English	Overall Result Subject-wide Task   Report: Yes	Due date: No due date Submitted: Pending	-	٤

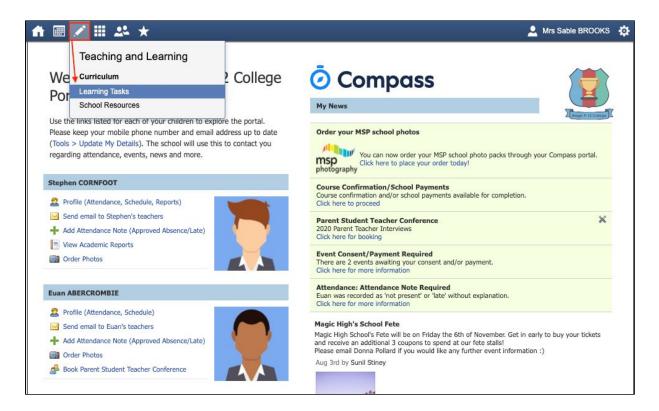
Note: The school may have archived some past tasks, you can click 'Show Hidden Tasks' to have archived tasks displayed in the list.



Click the title of a task to view the details and any results/feedback provided by the teacher.

sk Details Feedback	
Name:	CAT 1: Text response - Holes
Due Date:	27/03/2020 04:00 PM
Online Submission Enabled:	No
Students will complete a writ	ten text response that uses content from the novel "Holes" and addresses the following topic prompt:
"Explain the relationship betw	ween Stanley Yelnats and his family. How does this relationship differ from the other kids shown at camp? In what way could
Stanley's family relationship	have been better?"

If you have more than one student at the school and wish to view all their Learning Tasks collectively, you can click the pencil icon and select 'Learning Tasks'.



## How To: Submit your child's work for a Learning Task

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If you are required to assist your child in submitting work online for a Learning Task, you can do so by going to their 'Learning Task' tab and clicking the title of the applicable task. This can be done via their student login, or from within your parent portal.

When in the task, click 'Create Submission'. If you don't see this option, it means online submission has not been enabled for this task; please contact the teacher for further assistance.

sk Details Feedback				
Name:	CAT 1: Benefits of Physical Activity	File Upload   Not-submitted		
Due Date:		+ Create Submission		
Online Submission Enabled	: Yes	Filename	Submitted	
		You have not submitted any items yet		
Students will present the social, physical and emotional benefits of physical activity to their peers in the form of an oral presentation.				

Select the file you want to upload from your device, it will then show as a submitted file. You can click the little disk/arrow icon next to the file to download it if at a later date you want to view it.

ask Details Fee	lback				
Name: CAT 1: Benefits of Physical Activity		File Upload   Submitted on time			
Due Date:		+ Create Submission			
Online Submission	Online Submission Enabled: Yes		Filename	Submitted	
			Submitted work.pdf	17/08 03:13 PM	
Students will present the social, physical and emotional benefits of physical activity to their peers in the form of an oral presentation.					