



NUMURKAH SECONDARY COLLEGE

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October 11th, 2022

Dear Parent/Guardian – Year 7 students

Numurkah Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Numurkah Secondary College's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support as this makes a huge difference to our school and the programs we can offer to our students in 2023.

Each year Numurkah Secondary College parents show positive support for the school through parent payments and fundraising efforts. This support has led to considerable improvements being carried out, especially in the areas for computer technology, numeracy and literacy, and through the provision of outstanding resources. It also allows us to continue with upgrades and minor maintenance to school buildings and grounds and ensure that classroom technology is made available for the benefit and enjoyment of all children. We welcome your contribution for the 2023 school year.

Department of Education and Training guidelines now mandate that schools are unable to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule below for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,


Cate Eddy
Principal


Kathleen Newby
School Council President



2023 Voluntary Financial Contributions – Year 7

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Annual amount per student
Classroom consumables, materials & equipment <ul style="list-style-type: none"> • The Arts – paint, crayons, canvas, glitter, coloured paper, glue, card, wool • Design & Technology – cooking ingredients, utensils & equipment, wood, glue, screws & nails, tools, textiles & fabrics, sewing equipment • Mathematics –textbooks, stationery, numeracy blocks • Science – chemicals, experiment materials, classroom materials • English/Humanities – class sets, novels • Health/Physical Education – equipment, materials • Photocopying and printing of worksheets and learning materials • Student diary • ICT Devices – provision and upkeep of school devices and iPads from the shared classroom sets Online subscription <ul style="list-style-type: none"> • Science – Education Perfect e-Learning (individual licence) • Cambridge Maths licence • Complete English basics • Literacy Planet subscription 	\$250
Whole school events <ul style="list-style-type: none"> • Interschool/Interhouse Sport - entry and transport • Swimming carnival – entry and transport 	\$15
Other Contributions - for non-curriculum items and activities	Amount
Student Wellbeing and Support Programs Student / Parent Communication – Compass First Aid equipment School grounds maintenance and improvements School Sports Victoria - membership	\$50
Total amount	\$

Extra-Curricular (OPTIONAL) Items and Activities

Numurkah Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and will be advised throughout the year.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Other optional incursions/excursions – Year 7	\$TBA	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Numurkah Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund – provides payments for eligible students to attend camps, sports and excursions
- State Schools' Relief – provides support for eligible families to purchase clothing/uniforms at a reduced rate
- Centrepay

For a confidential discussion about accessing these services, please contact:

Lorraine Madex, Administration Support

Ph: 03 5862 1088 | Email: numurkah.sc@education.vic.gov.au

Or:

If you would like to discuss alternative payment arrangements, contact:

Kirsten Crick, Business Manager

Ph: 03 5862 1088 | Email: numurkah.sc@education.vic.gov.au

TOTAL - Category

Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Numurkah Secondary College. If you would like to make a regular small payment weekly, fortnightly or monthly to the College account – please make sure your name is attached to the funds transfer.

Payments can be made in the following methods:

DIRECT DEPOSIT - BSB 063 524

Account Number 00800221

BPAY – Billing Code and your individual number. Please contact the Office for this information.

EFTPOS – Credit or Debit Card

Payments using EFTPOS can be made at the School Office or over the phone.

CENTREPAY – CENTRELINK

Centrepay is a free direct bill-paying service offered to customers receiving payments from Centrelink. Through Centrepay you can choose to pay your parent contributions by having a regular amount deducted from your Centrelink payment. The minimum payment amount for Centrepay deductions is \$10 per fortnight.

To start Centrepay deductions – please call Centrelink or go online and use Centrelink's self-service to start Centrepay deductions at www.centrelink.gov.au. The Service provider's Centrepay Reference Number for Numurkah Secondary College is **555-100-303-B**

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.